



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

FORENSIC PHOTOGRAPHER

Job Number: 20000950

Job Code: 40710V000101

Job Group: 4000 - HEALTH SCIENCE AND LABORATORY

Job Established: 09/16/2006

Job Revised:

Grade: 12 Salary (MIN - MID):

\$14,938-\$19,789 - Hourly

\$2,427.44-\$3,215.72 - 37.5 Hr. Monthly Salary

\$2,589.26-\$3,430.10 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Performs professional forensic photography work in a forensic science laboratory; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

High school graduate.

EXPERIENCE:

Must have three years of professional photographic experience, and an additional one-year of experience performing forensic photographer duties.

Substitute EDUCATION for EXPERIENCE:

College study with a major in photography or a related field will substitute for the non-forensic photographer experience on a year for year basis.

Substitute EXPERIENCE for EDUCATION:

Experience performing forensic photographer duties in a forensic science laboratory will substitute for the non-forensic professional photographic experience on a year for year basis.

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

NONE

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Photographs evidentiary material including, physical evidence and crime scenes for law enforcement, medical examiners office and laboratory analyst. Provides assistance to law enforcement officials related to photography of evidence or crime scenes. Responsible for the receipt, processing and archival of evidentiary case film and photographs. Operates, maintains and repairs photographic processing instrumentation. Process color print and color slide film by automated system and hand processes black and white film. Mixes chemicals necessary photo processing. Creates custom color and black and white photographic enlargements from evidentiary negatives for court exhibits and agency use. Receives evidentiary material and is responsible for its security and archival. Reviews scientific journals to stay abreast of trends in the forensic photographer field. Attends conferences and training courses as required. Provides assistance to agency personnel. Presence may be required at crime scenes to assist with evidence gathering and processing. Enforces departmental procedures as they relate to laboratory operations. May testify in court. Provides additional photographic services requested by the department. Maintains cameras and darkroom equipment. Organizes and files negatives, prints and slides.

UNIQUE PHYSICAL REQUIREMENTS:

The work requires standing for long periods of time and possibly assisting in lifting dead bodies.

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Incumbents in this classification will typically perform their job duties in a forensic laboratory setting. Some work assignments will require incumbents' presence at crime scenes as well as aerial photography. May have some contact with contagious diseases and/or body fluids. Regular handling of sharp surgical instruments. Regular exposure to noxious odors, chemicals substances and biohazardous compounds.

ADDITIONAL REQUIREMENTS:

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title may be required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.